



# ST. MARY OF THE ASSUMPTION ROMAN CATHOLIC CHURCH

509 West Magnolia Avenue, Fort Worth, Texas 76104  
(817) 923-1911 Fax: (817) 923-0769  
[www.stmarysftw.org](http://www.stmarysftw.org)

## Procedures for Baptisms

We are so happy that you wish to have your child baptized at St. Mary's Church. This is an important decision that you have made for your child's initiation into the Roman Catholic Church.

In order to schedule your Child's Baptism, we ask that you read the enclosed information and return all necessary paperwork to the Parish office as quickly as possible.

### **The following paperwork is Required for all Baptisms:**

- Parents:**
1. Copy of Child's Birth certificate
  2. Completed Baptism Registration Form\*
- Godparents:**
1. Validation to be a Godparent Form\* OR Letter from their Parish  
(*Letter must state Godparents are members in good standing and attend Mass on a regular basis.*)
  2. Copy of Confirmation Certificate
  3. Copy of Church Marriage Certificate  
(IF Married, must be married by the Catholic Church to qualify.)

Please turn in all completed paperwork to the main Parish office located in the Rectory next door to the Church. Once all paperwork is received, we can schedule your child's Baptism.

Thank you for your cooperation,

*\* Forms included in packet*

*Elizabeth Soriano*

Elizabeth Soriano  
Parish Secretary

St. Mary of the Assumption Church  
Baptism Registration Form

Name of Child \_\_\_\_\_  
Last First Middle

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_  
(City, state, country)

PARENTS INFORMATION

Father's Full Name \_\_\_\_\_

Mother's Full Maiden Name \_\_\_\_\_

Religion of Father \_\_\_\_\_ Religion of Mother \_\_\_\_\_

Are Parents Married in the Catholic Church? \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_  
\_\_\_\_\_

GODPARENTS INFORMATION

Godfather's Full Name \_\_\_\_\_

Godmother's Full Name \_\_\_\_\_

Is Godfather Catholic? \_\_\_\_\_ Is Godmother Catholic? \_\_\_\_\_

Are Godparents a Married Couple? \_\_\_\_\_

Is either Godparent represented by Proxy? \_\_\_\_\_

Name of Proxy \_\_\_\_\_

Was Child privately baptized? \_\_\_\_\_ Date \_\_\_\_\_

Was Child Adopted? \_\_\_\_\_

***For Office Use Only***

Name of Presiding Priest or Deacon \_\_\_\_\_

Date of Class \_\_\_\_\_ Date of Presentation \_\_\_\_\_ Date of Baptism \_\_\_\_\_

Child: Birth Cert. \_\_\_\_\_

Godmother: Bapt. \_\_\_\_\_ 1<sup>st</sup> Comm \_\_\_\_\_ Godfather: Bapt. \_\_\_\_\_ 1<sup>st</sup> Comm \_\_\_\_\_

Confirm \_\_\_\_\_ Marriage \_\_\_\_\_ Confirm \_\_\_\_\_ Marriage \_\_\_\_\_

St. Mary of the Assumption Church  
509 W. Magnolia Ave.  
Ft. Worth, TX 76104

Dear godfather or godmother:

You have been asked to be the godparent for the Sacrament of Baptism. Godparents serve as models of faith. Upon accepting your responsibility as a godparent you indicate your decision to fulfill certain religious obligations.

**Requirements of the godparents:**

Canon Law 874 states: For someone to be a godparents, it is necessary to fulfill the following conditions:

- ❖ At least 16 years of age
- ❖ Are Catholic, having been confirmed, and received the Most Holy Sacrament of The Eucharist, and lives a life congruent with the faith and with the mission that they are about to undertake
- ❖ Are not the father or mother of the candidate for baptism
- ❖ A baptized person who belongs to a religious community that is not Catholic may only be admitted along with a Catholic godparent and exclusively in the capacity of a witness of the baptism.

The godparent must be sufficiently mature for the role, being a practicing Catholic, attending Mass regularly and receiving the sacraments of the Church frequently.

If married, must be married by the Roman Catholic Church.

If single, must not be cohabitating.

**Responsibilities of the godparents:**

Canon Law 872 states: As far as possible, to the person receiving baptism a godparent must be given, whose function is to help in the initiation of an adult being baptized, and, together with the parents, to present the child who is to receive baptism and to be sure that afterwards that child lives a Christian life that is congruent with the baptism and fulfills completely the obligations inherent in the same.

Validation to be a Godparent

This certifies that \_\_\_\_\_ practices his/her faith and is able to be the godfather or godmother of Baptism for

Name of the Parish: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

Date \_\_\_\_\_

Signature of the priest or deacon: \_\_\_\_\_

(Parish seal)

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